

Queen's College
Plan on the Use of Capacity Enhancement Grant 2025-2026

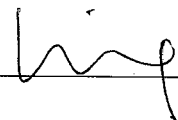
Task Area	Major Area(s) of Concern	Strategies/ Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Assessment Mechanism	Persons in charge
Enhance Language Proficiency and Curriculum Development	<ul style="list-style-type: none"> To assist in implementing enrichment programmes on languages learning To support teachers in preparing teaching materials and other teaching related tasks 	To employ one Teaching Assistant for English Department and one Teaching Assistant for Chinese Department	<ul style="list-style-type: none"> To assist teachers in implementing language programmes To conduct enrichment / remedial classes for students To support teachers in preparing teaching materials and other teaching-related tasks To discharge other administrative work in the school 	From Sept 2025 to Aug 2026	Salary of two Teaching Assistants: \$19836 per month \times 2 months \times 2 = \$79344	<ul style="list-style-type: none"> 80% of students' attendance in after-school enrichment / remedial classes Students show improvement in reading, writing, listening and speaking abilities 80% of teachers of the respective subject departments agree that the Teaching Assistants can provide support in the preparation of teaching materials 	<ul style="list-style-type: none"> Feedback from teachers Assessment of students' performance in language proficiency Attendance of students in after-school enrichment / remedial classes 	<p>Ms CHAN Yuen-mei (Assistant Principal)</p> <p>Ms. NG Ruohang (Panel Head of English Department)</p> <p>Ms MUI Sze-wan (Panel Head of Chinese Department)</p>
Cope with students' diverse learning needs in Mathematics	<ul style="list-style-type: none"> To relieve regular teachers from their teaching load so that the latter will have more time for refining the curriculum and enhance assessment for learning, 	To employ 0.7 temporary teacher and one Teaching Assistant for Maths Department	<ul style="list-style-type: none"> To foster students' deeper understanding of the subject content and further improve their academic achievements by refining the curriculum, designing and producing learning and teaching resources To make room available for teachers to collaborate more effectively on school-wide initiatives, share expertise, and explore innovative teaching methodologies To discharge other administrative work in the school 	From Sept 2025 to Aug 2026	Salary of 0.7 temporary teacher \$57070 per month \times 9 months = \$513630 Salary of one Teaching Assistant \$19,836 per month \times 2 months = \$39672	<ul style="list-style-type: none"> 80% of teachers in the Maths Department agree that 0.7 temporary teacher and the Teaching Assistant can relieve their workload and make room available for them to refine the curriculum, designing and producing learning and teaching resources 	<ul style="list-style-type: none"> Feedback from teachers 	<p>Ms CHIU Ming-sze (Assistant Principal)</p> <p>Mr. TSANG Tin-yu (Panel Head of Mathematics Department)</p>

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Staff Development Training	<ul style="list-style-type: none"> To enhance teachers' capacities in integrating information technology in teaching and to cope with diverse learning needs of students 	To organize workshops / experiential activities / talks/ visits on 3 Staff Development Days	<ul style="list-style-type: none"> To grow teachers' knowledge and skills in using information technology in teaching and catering for learning diversity To facilitate professional exchange among teachers of our school and with counterparts of other schools 	From Sept 2025 to Aug 2026	Course fees / Coach fees / Fees for the speakers: \$60000	<ul style="list-style-type: none"> 80% of the teacher agree that activities organized on the Staff Development Days can enhance their capacities in integrating information technology in teaching and to cope with diverse learning needs of students 	<ul style="list-style-type: none"> Feedback from teachers 	<p>Ms CHIU Ming-sze (Assistant Principal)</p> <p>Ms CHAN Ying-pint (Teacher-in-charge of Staff Development Team)</p>

(A) Allocation for 2025/2026	:	\$609,252.00
(B) Balance brought forward from 2024/2025 (as at 31.8.2025)	:	\$258,164.00
(C) Total Expenditure in 2025/2026 (Estimated)	:	\$692,646.00
(D) Transfer of Fund to OEPG on 31-3-2026 (Estimated)		\$55,055.00

Name of Teacher-in-charge of Capacity Enhancement Grant: Ms. LING Yuen-ting

Signature: _____



Date: 16.6.2025