

## Queen's College

**Application Form for S.1 Discretionary Places (Admission in September 2023)**Points to note:

- As stipulated by the Education Bureau, students (including those who do not join the Secondary School Places Allocation System) may apply for Secondary One Discretionary Places with TWO secondary schools which are in the Secondary School Places Allocation System. Parents can only submit **ONE** more application to another school after handing in the application form to Queen's College. Applicants who submit applications to more than TWO secondary schools will be disqualified from application.
- The completed form should be submitted to Queen's College **in person, by post or via SSPA e-Platform**, together with copies of Primary 5 and 6 school reports, supporting documents and certificates of participation and performance in extra-curricular activities and services (**no more than 20 copies** of certificates of achievements should be submitted) and self-addressed envelopes with postage (**only one envelope is required for in-person submission while two for submission via post**) **between 3 January 2023 and 17 January 2023** (the postmark date should not be later than the prescribed deadline).
- Shortlisted applicants will be notified for an interview by letter by early March 2023. Applicants who do not receive any notification by **8 March 2023** should contact Miss LEUNG (General Office) at 2576 1992.
- Only parents of successful discretionary places applicants will be notified by letter and phone on **31 March 2023**.
- The results of Secondary One Discretionary Places and Secondary School Places Central Allocation will be released at the same time on **11 July 2023** by the Education Bureau. Applicants will **not** be notified individually of their results by our school.

**(1) Personal Particulars of Applicant and Guardian(s)**

|  |                                 |   |  |         |  |              |            |
|--|---------------------------------|---|--|---------|--|--------------|------------|
| APPLICANT  | Name                            | Chinese   |  | English |  | Recent Photo |            |
|  | Name of Primary School Attended |   |  |         |  |              |            |
|  | Student Reference No. (STRN)    |   |  |         |  |              | (8 digits) |
|  | Residential Address             |   |  |         |  |              |            |
|  |                                 |   |  |         |  |              | Tel.       |
|  | Date and Place of Birth         |   |  |         |  |              | Age        |
| Children I.D. Card No. / Birth Certificate No. / Declaration Cert. No. |                                 |   |  |         |  |              |            |
| FATHER   | Name                            | Chinese   |  | English |  |              |            |
|  | Occupation                      |   |  |         |  | Tel.         |            |
|  | Correspondence Address          | (If different from above)   |  |         |  |              |            |
| MOTHER   | Name                            | Chinese   |  | English |  |              |            |
|  | Occupation                      |   |  |         |  | Tel.         |            |
|  | Correspondence Address          | (If different from above)   |  |         |  |              |            |
| Parent's Email Address   |                                 |   |  |         |  |              |            |
| Supplementary Information  |                                 | If the applicant's:<br>(i) father has studied at this school, please fill in the year of graduation: _____<br>(ii) brother is studying at this school, please fill in his name and (class attending): _____ ( ) |  |         |  |              |            |

\* Applicants are not required to provide recommendation letters from their primary schools.

**(2) Academic Performance and Conduct:**

| Level<br>Subject  | Primary 5                  |                           | Primary 6                  | For School Use Only                        |  |
|---|----------------------------|---------------------------|----------------------------|--|--|
|   | First Term<br>(Mark/Grade) | Last Term<br>(Mark/Grade) | First Term<br>(Mark/Grade) | Copies submitted                           |  |
| Chinese Language  |                            |                           |                            | P5 Report Cards                            |  |
| English Language  |                            |                           |                            | P6 Report Cards                            |  |
| Mathematics   |                            |                           |                            | ECA Proof                                  |  |
| General Studies   |                            |                           |                            | Service Proof                              |  |
| Average Mark / Grade  |                            |                           |                            | Awards /<br>Certificates                   |  |
| Position in Class / Total<br>Number of Students in<br>Class               | In Class: ___ / ___        | In Class: ___ / ___       | In Class: ___ / ___        | Self-addressed<br>Envelope with<br>Postage |  |
| Position in Form / Total<br>Number of Students in<br>Form (if applicable) | In Form: ___ / ___         | In Form: ___ / ___        | In Form: ___ / ___         | Received by:                               |  |
| Conduct   |                            |                           |                            | Date:                                      |  |

**(3) Performance on Internal and External Extra-curricular Activities:**

*(Please use separate sheet if the space is insufficient. Each applicant should submit no more than 20 copies.)*

| Internal /<br>External |   | Examination / Competition in P5-6<br>(in chronological order) | Grade or Level<br>(List the best or highest achievements for<br>items of the same category) |
|------------------------|---|---|---|
|                        | 1 |   |   |
|                        | 2 |   |   |
|                        | 3 |   |   |
|                        | 4 |   |   |
|                        | 5 |   |   |

**(4) Services (e.g. Prefect, Class Monitor, Librarian, etc) :**

|   | Year | Service | Post / Award (if applicable) |
|---|------|---------|------------------------------|
| 1 |      |         |                              |
| 2 |      |         |                              |

**(5) Outstanding Achievements :**

*(Applicants who have excelled in Music or Sports, e.g. achieving recognitions or receiving awards of international or local competitions or examinations, etc., may be invited for interviews and auditions. Assessment criteria of these applications also include applicants' conduct, extra-curricular activities and performance in interviews.)*

|  |
|--|
| Please briefly state the applicant's outstanding achievements in Music or Sports<br>(Please use separate sheet if the space is insufficient) |
|  |

**I hereby state that the data provided above are accurate and true. I understand my child's application may be rejected if false information is found in the application.**

Parent's / Guardian's Signature : \_\_\_\_\_

Parent's / Guardian's Name : \_\_\_\_\_ Date : \_\_\_\_\_

Personal data collected are to be used for Discretionary Places applications. Our school may be required to submit the data to the Education Bureau for secondary school places allocation and other education-related purposes. Applicants must submit all information required or their applications may not be processed. Applicants can make enquiries and clarification on handling of personal data in accordance with the Personal Data (Privacy) Ordinance. For further enquiries, please contact School Office at 25761992.

Address: Queen's College, 120 Causeway Road, Causeway Bay, Hong Kong

Telephone no. : 2576 1992