

Queen's College

Application Form for S.1 Discretionary Places (Admission in September 2025)

Points to note:

1. As stipulated by the Education Bureau, students (including those who do not join the Secondary School Places Allocation System) may apply for Secondary One Discretionary Places with TWO secondary schools which are in the Secondary School Places Allocation System. Applicants who submit applications to more than TWO secondary schools will be disqualified from application.
2. The completed form should be submitted to Queen's College **in person or via SSPA e-Platform**, together with copies of Primary 5 and 6 school reports, supporting documents and certificates of participation and performance in extra-curricular activities and services, and one self-addressed envelope with postage (\$2.2 stamp for local mail). The submission period is **between 2 January 2025 and 16 January 2025**.
3. All documents submitted should be labeled with specific codes written on the top right-hand corner of the photocopies. (i) School Report (A1-A3) (ii) Certificate or proof of performance in ECA (B1-B10) (iii) Service record (C1-C4).
4. All applicants will be notified whether they are shortlisted for interview by letter by early March 2025. Applicants who do not receive any notification by **5 March 2025** should contact Miss LEUNG (General Office) at 2576 1992.
5. Only parents of successful discretionary places applicants will be notified by letter and phone on **31 March 2025**.
6. The final results of Secondary One Discretionary Places and Secondary School Places Central Allocation will be released on **8 July 2025** by the Education Bureau.

(1) Personal Particulars of Applicant and Guardian(s)

APPLICANT	Name	Chinese		English		Recent Photo					
	Name of Primary School Attended										
	Student Reference No. (STRN)										(8 digits)
	Residential Address										
	Date and Place of Birth						Tel.				
							Age				
		Children I.D. Card No. / Birth Certificate No. / Declaration Cert. No.									
FATHER/ GUARDIAN	Name		Chinese		English						
	Occupation						Tel.				
	Correspondence Address (If different from above)										
MOTHER	Name		Chinese		English						
	Occupation						Tel.				
	Correspondence Address (If different from above)										
Parent's Email Address											
Supplementary Information		If the applicant's: (i) father has studied at this school, please fill in the year of graduation: _____ (ii) brother is studying at this school, please fill in his name and (class attending): _____ ()									

*** Applicants are not required to provide recommendation letters from their primary schools.**

For official use only

P.5 report cards	P.6 Report card	ECA proof	Service proof	Awards / Certificate	Self-addressed Envelope with Postage	Received by	Date
							__ / __

(2) Academic Performance and Conduct:

Subject / other information	Level		Primary 5	Primary 6
	First Term (Mark/Grade)	Last Term (Mark/Grade)	First Term (Mark/Grade)	First Term (Mark/Grade)
Chinese Language				
English Language				
Mathematics				
General Studies				
Average Mark / Grade				
Position in Class / Total Number of Students in Class*	___ / ___	___ / ___	___ / ___	___ / ___
Position in Form / Total Number of Students in Form*	___ / ___	___ / ___	___ / ___	___ / ___
Conduct				
Document no.	A1	A2	A3	

* if applicable

(3) Performance on Internal and External Extra-curricular Activities: (List at most 10 items only)

Achievements of items of same category will be counted one time only. Please list the best or highest achievement for items of the same category.

	Year (P5/P6)	Type of event (I/HK/D/IS/S)*	Examination / Competition (in chronological order)	Organization	Grade / Level	Document no.
1						B1
2						B2
3						B3
4						B4
5						B5
6						B6
7						B7
8						B8
9						B9
10						B10

* I=International; HK = Hong Kong; D = District; IS = Inter-school ; S = School

(4) Services (e.g. Prefect, Class Monitor, Librarian, etc) : (List at most 4 items only)

	Year (P5/P6)	Service	Post	Type	Document no.
1				<input type="checkbox"/> School <input type="checkbox"/> External	C1
2				<input type="checkbox"/> School <input type="checkbox"/> External	C2
3				<input type="checkbox"/> School <input type="checkbox"/> External	C3
4				<input type="checkbox"/> School <input type="checkbox"/> External	C4

(5) Outstanding Achievements :

(Applicants who have excelled in Music or Sports, e.g. achieving recognitions or receiving awards in international or local competitions or examinations, etc., may be invited for interviews and auditions. The assessment criteria of these applications also include applicants' conduct, extra-curricular activities and performance in interviews.)

Please briefly state the applicant's outstanding achievements in Music or Sports (Please use a separate sheet if the space is insufficient)

I hereby state that the data provided above are accurate and true. I understand my child's application may be rejected if false information is found in the application.

Parent's / Guardian's Signature : _____

Parent's / Guardian's Name : _____

Date : _____

Personal data collected are to be used for Discretionary Places applications. Our school may be required to submit the data to the Education Bureau for secondary school places allocation and other education-related purposes. Applicants must submit all information required or their applications may not be processed. Applicants can make enquiries and clarification on handling of personal data in accordance with the Personal Data (Privacy) Ordinance. For further enquiries, please contact School Office at 25761992.