Plan on Use of Capacity Enhancement Grant in 2008/09 School Year

Name of School: Queen's College
Means by which teachers have been consulted: Opinion survey and consultation through staff meeting
No. of operating classes: 33

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<th>Major Area(s) of Concern</th>
<th>Strategies/Tasks</th>
<th>Benefits Anticipated</th>
<th>Time Scale</th>
<th>Resources Required</th>
<th>Success Criteria</th>
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| Enhancing Language Proficiency & curriculum development | - To assist in implementing enrichment programmes on extensive reading/oral practices and to assist in language proficiency promotion activities  
- To assist teachers of Liberal Studies to prepare teaching materials | (1) To employ Two Teaching Assistants (English/liberal Studies & Chinese/Liberal Studies) | - To assist teachers to implement the planned programme teachers to be given support needed to tackle the work involved in the preparation for the NSS Liberal Studies curriculum and implementation of the AS Liberal Studies | From Sept 2008 to August 2009 | Salaries of the Teaching Assistants  
[$10645 per T.A. incl. 5% MPF]  
$11177.25 X12  
=$134127 X 2 TAs  
=$268254 (I) | - 70% of the students show improvement in their language proficiency  
- More students participate in reading and oral activities  
-70% of teachers agree that the TAs can provide support for preparing learning & teaching materials  
- more resources materials prepared for NSS Liberal Studies curriculum. | - Feedback from teachers  
- Assessment of students' performance in oral practices, presentation & writing skills and development of reading habits  
- Performance in examinations | Mr LEUNG Wai-shun (AP)  
Miss LEE Wah-ying (HOD – Eng)  
Ms YUEN Ling-chun (HOD – Chin)  
Mr CHIN Yiu-ming (HOD – Liberal Studies) |
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| **Enhancing Language Proficiency & curriculum development** | a. To implement small class teaching for lagged behind students | **(2)** To employ one teachers in English | - To better prepare teachers for implementing NSS curriculum  
- Students’ diverse abilities could be addressed  
- Teachers’ workload could be reduced | From Sept 08 to Aug 09 | Salaries of the Teacher $23985 per teacher + 5% MPF X 12 months = $302211 (II) | - Smooth implementation of SBA  
- 80% of the teachers find the additional teacher helpful in relieving their workload  
- Teachers are not required to take up too many subjects and levels in one year | - Survey on teachers’ opinions  
- Assessment of students’ performance in both internal and external examinations  
- Performance appraisal | Mr LEUNG Wai-shun (Assistant Principal) and Miss Monna Lee HODs of English |
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| To cope with students' special learning needs in Mathematics & IT-related tasks | To conduct enrichment lessons for less able students in Mathematics and to support teachers in miscellaneous IT jobs | (3) To employ a Teaching Assistant with good knowledge in Mathematics and IT | - To cater for individual needs of the students  
- To give more capacity for teachers to carry out IT plans for teaching and learning | From Sept 2008 to August 2009 | Salary of the Teaching Assistant  
[$10645 per T.A. incl. 5% MPF] $ 11177.25 x 12 = $134127 (III) | - 70% of the participants show improvement in examination and test results  
- IT plans implemented smoothly.  
- More teachers are willing to integrate IT in teaching & learning | Feedback from teachers and survey on the academic performance of weaker students | Mr. LEUNG Wai-shun,  
Ms CHAN Lap-lin (HOD – Math) and  
Mr YUE Kwok-choy (IT - i/c) |
| To cope with students' special learning needs in Putonghua | To give supplementary oral classes & speech training in Putonghua for S4 and S5 students  
- To cultivate students’ interest in Drama | (4) To procure services from outside organizations | - To cater for needs of S1-5 students and those participating in Speech Festival  
- S1-S3 students have more interests in Drama | From October 2008 to May 2009 | Cost of various courses/ drama presentation $55000 (IV) | - 70% of students agree that they acquire more confidence in using Putonghua  
- active student participation | Feedback from teachers  
- Students show improvement in their oral & presentation skills | Mr. LEUNG Wai-shun, and  
Ms LEE Wai Chu (HOD – PTH) |
6/26/2008

(A) Total Expenditure : (I)+(II)+(III)+(IV) = $ 759,592.00

(B) Capacity Enhancement Grant available for the year 2008/2009
   (i) Balance brought forward from CEG 2007/2008: $ 405,897.18
   (ii) CEG allocated for 2008/2009: $ 416,604.00
       $ 822,501.18

(C) Balance carried forward for 2009/2010 $ 62,909.18

Name of Teacher in charge: LEUNG Wai-shun (Assistant Principal)  Signature________________ Date: 10-6-2008